



Land Use Ordinance or
Zoning Districts Map Amendment
APPLICATION

240 East Gammon Road – Vineyard, Utah 84058 – (801) 226-1929

DATE: _____

NAME OF
APPLICANT(S): _____

APPLICANT ADDRESS: _____

PHONE NUMBER: _____ FAX NUMBER: _____

CELL PHONE NUMBER: _____

EMAIL ADDRESS: _____

CURRENT ZONING DISTRICT DESIGNATION: _____

PROPOSED ZONING DISTRICT DESIGNATION (if applicable): _____

LOCATION/ADDRESS OF PROPOSED ZONING MAP AMENDMENT (if applicable):

GENERAL DESCRIPTION OF PROPOSED LAND USE ORDINANCE AMENDMENT (if applicable):

TOTAL ACREAGE OF PROPOSED ZONING MAP AMENDMENT: _____

NAME OF PROPERTY OWNER(S): _____

SIGNATURE OF APPLICANT(S): _____

FOR VINEYARD TOWN OFFICE USE ONLY:

DATE RECEIVED:	DATE DETERMINED COMPLETE:	FEES PAID:	DRC MEETING:

PROPERTY OWNER AFFIDAVIT

STATE OF UTAH }
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COUNTY OF UTAH}

I (we), _____, depose and say that I (we) am (are) the owner(s) of the property identified in the attached application and that the statements herein contained and the information provided in the attached plans and other exhibits are in all respects true and correct to the best of my (our) knowledge. I also acknowledge that I (we) have received written instructions regarding the process for which I (we) am (are) applying and the Vineyard Town Planning Staff have indicated they are available to assist me in making this application.

(Property Owner)

(Property Owner)

Subscribed and sworn to me this _____ day of _____, 20_____.

(Notary)

My commission expires: _____

.....
AGENT AUTHORIZATION AFFIDAVIT

I (we), _____, the owner(s) of the real property described in the attached application, do authorized as my (our) agent(s), _____, to represent me (us) regarding the attached application and to appear on my (our) behalf before any administrative or legislative body in the Town considering this application and to act in all respects as our agent in matters pertaining to the attached application.

(Property Owner)

(Property Owner)

Dated this _____ day of _____, 20_____, personally appeared before me _____, the signer(s) of the agent authorization who duly acknowledged to me that they executed the same.

(Notary)

My commission expires: _____

Land Use Ordinance or Zoning District Map Amendment Application Requirements:

- ☐ 1. The Land Use Ordinance or Zoning District Map Amendment Application Form and property owner affidavit shall provide all required information and be accompanied by payment of all application fees.
- ☐ 2. Provide a map of the location of property showing all property boundaries on a minimum of eight and one-half (8.5) x eleven (11) inches sheet.
- ☐ 3. Provide a legal description of the subject property.
- ☐ 4. Show the location and dimensions of any structures on the subject property and on adjacent properties.
- ☐ 5. Provide a written narrative describing how the proposed amendment will enhance the existing goals, objectives, and policies of the General Plan including, but not limited to, the effect of the proposed amendment to advance the public health, welfare, and safety of residents of the Town, the effect of the proposed amendment on the interests of Vineyard and its residents, the compatibility of the proposed uses with nearby and adjoining properties, and identify the community benefits of the proposed amendment.

Procedures for Amending the Land Use Ordinance or Zoning Districts Map:

1. **Amendments to Vineyard Town Land Use Ordinance or Zoning Districts Map.**
An Application for an amendment to the Land Use Ordinance or Zoning Districts Map shall be filed with the Town by presenting an application to the Planner.
2. **Determination of Application Completeness.** A Land Use Ordinance or Zoning Districts Map Amendment Application shall be reviewed and considered by the Planner for application completeness.
3. **Commission Public Hearing Required.** Prior to recommending the adoption, rejection or revision of any Land Use Ordinance or Zoning Districts Map Amendment Application, the Commission shall hold a public hearing in accordance with the procedures in Chapter 9 of the Vineyard Town Zoning Ordinance and shall provide a minimum of ten (10) days notice of such hearing.
4. **Commission Recommendation.** Following the close of the public hearing, and at a subsequent meeting(s), the Commission shall formulate a recommendation on the Land Use Ordinance or Zoning Districts Map Amendment Application to the Council.
5. **Commission Recommendation Transmitted to Council.** After the Commission has considered the application and made its recommendation, the Commission shall transmit to the Council a copy of the Commission's recommendation and the meeting minutes, and all other relevant materials of the proceedings before the Commission. Following receipt of a copy of the Land Use Ordinance or Zoning Districts Map Amendment recommendation from the Commission, and all other materials, the Town Recorder, or Designee, shall schedule a public hearing with the Council to consider the

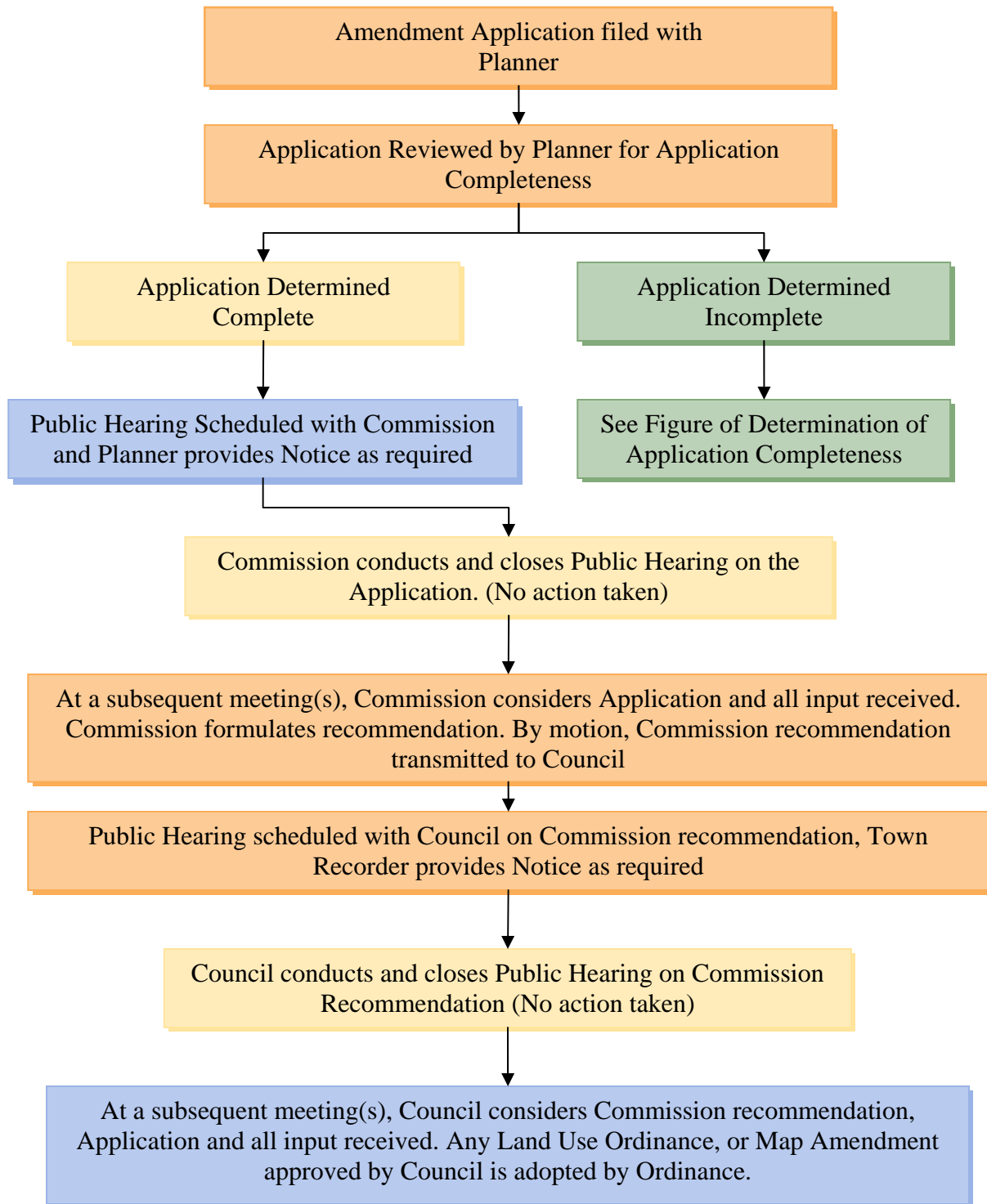
Commission's recommendation of the Land Use Ordinance or Zoning Districts Map Amendment Application.

6. **Council Public Hearing Required.** The Council shall consider the Land Use Ordinance or Zoning Districts Map Amendment Application recommendation of the Commission at a public hearing by providing a minimum of ten (10) days notice for the required Council public hearing, as required by Chapter 9 of the Vineyard Town Zoning Ordinance.
7. **Council Action.** At a subsequent meeting(s) following the meeting at which the public hearing was held, the Council may approve the Land Use Ordinance or Zoning Districts Map Amendment Application, as presented, revise the proposed amendment and approve the proposed amendment as revised, or reject the proposed Land Use Ordinance or Zoning Districts Map Amendment. If the Council approves the proposed amendment as submitted, or as revised, the Council shall adopt the Land Use Ordinance or Zoning Districts Map Amendment by Ordinance.

Effect of Land Use Ordinance or Zoning Districts Map Amendment:

The approval of a Land Use Ordinance or Zoning Districts Map Amendment Application shall not authorize the development of land. If a Land Use Ordinance or Zoning Districts Map Amendment Application is approved by the Council, no development shall occur until the required Approvals, Permits and Licenses have been issued by the Town consistent with the applicable Land Use Ordinances, adopted Building Codes, and all other applicable Ordinances and requirements.

Land Use Ordinance, Zoning Map, or Official Map Amendment Application Procedures



Procedures for Determination of Application Completeness

